

MID EAST PORTFOLIO MANAGEMENT LIMITED

Registered Office: 1/203, Vishal Complex, Narsing Lane, Off. S.V. Road,
Malad (West), Mumbai - 400 064

Email: info@mideastportfolio.com, Website: www.mideastportfolio.com

CIN No. L74140MH1991PLC062925

Notice of Annual General Meeting, E-voting and Book Closure

Notice is hereby given that the 27th Annual General Meeting (AGM) of the company will be held on Friday, **28th September, 2018 at 10.00 A.M. at the Corporate office of the Company** at 402, 4th Floor, Apollo Complex, R. K. Singh Marg, Andheri (East), Mumbai - 400 069, to transact the business as set out in the notice calling AGM.

The Annual Report including the notice calling AGM has been sent in electronic mode to members whose e-mail IDs are registered with their Depository Participant(s) / Company / R&TA, unless the members have registered their request for a hard copy of the same. Physical copy of the annual report has been sent to those members who have not registered their e-mail IDs with the Company or Depository Participant(s). The Company has already completed the dispatch of annual report including notice calling AGM both physically as well as by e-mail.

The annual report including the notice calling AGM are also available on the Company's website (www.mideastportfolio.com). Members may also download Annual Report from the Company's website or may request for a copy of the same by writing to the Company Secretary at the Registered Office address of the Company.

Pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of SEBI (LODR) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company shall remain closed from, 26th September, 2018 to 28th September, 2018 (both days inclusive) for the purpose of AGM of the Company.

Pursuant to Regulation 44 of The SEBI (LODR) Regulations, 2015 and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, the Company is providing to its members facility to cast their vote by electronic means (e-voting) on all the resolution set forth in the notice of AGM. **The e-voting period commences on 24th September, 2018 at 10:00 A.M. (IST) and ends on 27th September, 2018 at 5:00 P.M (IST).**

The e-voting module shall be disabled by CDSL thereafter the Members are further informed that:

- a) Remote e-voting shall not be allowed beyond 5.00 pm on 27th September, 2018.
- b) The facility for voting through ballot paper shall be made available at the meeting, only to those members attending the meeting, who have not already casted their vote by remote e-voting facility.
- c) A member may participate in the general meeting even after the exercising the right to vote through remote e-voting but shall not be allowed to vote again at the meeting.
- d) The shareholders holding shares either in dematerialized or in physical form, as on cut off date (i.e. 21st September, 2018), may cast their vote electronically.

In case any query/ grievance(s) connected with the electronic voting, members may please refer to the Frequently Asked Question (FAQ) and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or the grievances can be addressed to the Company Secretary at the Registered Office of the Company or email id info@mideastportfolio.com.

For MID EAST PORTFOLIO MANAGEMENT LIMITED

Sd/-

Place: Mumbai
Date : 5th September, 2018

KISHOR A. SHAH
CHAIRMAN